

Maryland Business Ready Sites Program
Application for Site Improvement Grant

Applicant Information

Name of Applicant Organization: _____

Applicant Address: _____

City: _____ County: _____

Name and Title of Contact Person: _____

Office Phone: _____ Email Address: _____

Name of Chief Executive of Organization: _____

Office Phone: _____ Email Address: _____

Site Information

Name of Site: _____

Site Address or Parcel ID: _____

City: _____ County: _____

Acreage: _____ Usable Acreage: _____ Zoning: _____

Zoning Code Description: _____

Owner's Name: _____

Owner's Tax Status: _____ Length of Ownership: _____

Is there a Public Option on the site? _____ Expiration: _____

If the property is owned by a for-profit corporation, describe the commitment by the owner to develop and market the site for high-value-added industrial end users, in close coordination with local public sector officials and in alignment with Maryland's economic development goals.

Is the site currently under consideration by an active project? _____

If yes, at what stage of the site selection process? _____

How is the site currently being used? _____

Please describe known history of the site, including previous uses, current zoning, any past or ongoing redevelopment efforts, and current marketing or positioning of the site.

Transportation & Connectivity

Proximity to Interstate (miles): _____ Proximity to Four-Lane Divided Highway: _____

Is the Site rail served? _____ Rail provider(s): _____

Utility Providers

Electric: _____ Natural Gas: _____

Water: _____ Sewer: _____

Are each of these utilities currently serving the site in a manner necessary to support high-value-added industrial end-users? If not, please explain.

☐ Yes ☐ No

Due Diligence

In the Appendix, you will be asked to submit all existing due diligence studies. If one or more of these reports has not been completed, please list here, and provide a timeline for their completion:

Economic Impact

Alignment with the county and/or municipality's economic development goals, recent local or regional comprehensive plan(s), and existing local or regional economic assets:

Connection with Maryland's growth industries and emerging sectors, as listed in the MBRSP Program Guidelines, or a jurisdiction-specific industry of focus:

Scope of Work

An MBRSP Site Improvement Grant represents just one part of a broader co-investment strategy for each site. Competitive applications will aspire towards a 3:1 or 4:1 match from all sources, including federal, state, local, and private-sector funding. Previous site improvement expenditure by the applicant or a supporting party may be determined to offset a portion of the match requirement, at the discretion of the MBRSP Review Committee.

MBRSP Grant Amount Requested: _____ Matching Funds: _____

Source(s) of Matching Funds:

Provide a detailed description of the proposed project scope and its components, attaching additional documentation, as appropriate.

Firm(s) responsible for implementing Scope of Work (if determined):

Provide a timeline for the scope of work. Outline key project milestones, including due diligence, design/engineering, clearing and grading, construction, project completion, etc. Please provide a month and year for each.

After the completion of the development project being proposed in this application, will the site's infrastructure support the needs of the target industry? If not, what will be required to make the site fully ready for commitment by a prospective economic development project?

I hereby certify that the above responses are true and accurate to the best of our organization's knowledge, and that we will abide by all program requirements for the Maryland Business Ready Sites Program.

Signature of Chief Executive or Designee: _____

Printed Name: _____ Date: _____

Appendix

Required Attachments

- ☐ Letters of support from county and municipal governments, where applicable, if either or both is not the applicant.

NOTE: Authorities designated to act on behalf of a governing body do not need a letter of support from that body. This provision extends to municipalities with standalone planning and zoning responsibilities that do not require county government approval.

- ☐ Detailed project budget with timelines and deliverables.
- ☐ All existing due diligence reports for the site, including but not limited to: environmental (phase 1 and 2), geotechnical, threatened and endangered species, wetlands/stream determination, boundary and topographic maps, preliminary engineering report (PER), and ALTA surveys.
- ☐ All existing and active site development plans.
- ☐ Evidence of title or documentation of option to purchase.

Recommended Attachments

- ☐ All existing mapping of the site, including but not limited to aerial maps, floodplain maps, master plan maps, parcel and ownership maps, topographical maps, utility maps, and wetland maps.
- ☐ All existing site marketing plan(s) and local or regional economic development strategy documents that highlight the site and/or industry of focus.

NOTE: Please submit as many of the above documents as you are able *within a reasonable timeframe*. MBRSP will correspond with the submitting parties to gather any necessary documents not yet provided, as part of a collaborative and on-going process of application review.